

The following is a step-by-step guide to the Appeals Procedure. Areas marked in blue indicate where action is required by candidates.

PROCEDURES

STEP 1

The date of receipt of your results letter marks the start of the notification period. All results letters are emailed on the same day.

Candidates have 20 days from the date on the results letter to submit an email of appeal to CTSI marked PRIVATE AND CONFIDENTIAL and for the attention of the Service Director (Professional Standards).

Within this email you should state the reasons for your appeal (please see guidance notes opposite).

The fee for an Appeal is £202 plus VAT. [3.192 rnETQq0.000008 8.94708 BreW'nBTF2 9.96f10 0 1819.147m0 0 1rg0 0 1RG\(£\)-9\(2\)-9\(](#)