



	<b>Skills to be demonstrated</b>	<b>Marking requirements</b>	<b>% of marks</b>
1.	Structure	<p>Structure of report clearly defines the introduction, main text and conclusions to the written report and presented with a clear and logical manner.</p> <p>Spelling and Grammar</p> <p>Use of Acronyms without explanation / Assumption that the reader knows the subject matter</p> <p>References, appendices, and footnotes as appropriate</p> <p>Word count within +/- 10%</p>	10

2. The objectives of the written report are fully met.  
Good understanding of the report subject area

Objectives

