



## Consumer Codes Approval Scheme Code Sponsors Panel Meeting

Date: 12th October 2016  
Time: 10.30 – 11.15 *Closed meeting for Code Sponsors Only*  
11:00 – 14:00 *A Simpson (CTSI) and M Garnham (CTSI) attended*  
Present: Ray Hodgkinson (Chair), Bill Fennell (MC), Mark Cutler (RECC), Ian Studd (BAR), Adrian Simpson (CTSI), Barbara Hughes (FCA)  
Attendees: Kristie Lockwood (CTSI)  
Apologies: Gerry Fitzjohn (TPO)

### MINUTES

#### 1. Welcome

The Chair welcomed everyone to the meeting and thanked them for attending, introductions were then made.

R Hodgkinson gave a brief explanation of what the panel's remit is for B Hughes' benefit.

The previous meeting minutes of 13th July 2016 were approved by the Panel.

#### Matters Arising:

A Simpson told the panel that CTSI has started a benchmarking exercise in relation to other approval schemes. There is nothing to report at the moment.

B Fennell raised a point about different assessments of ADR and Codes. Staff are spending a lot of time preparing documents for ADR preparation. Could this all be condensed into one part of code preparation?

ACTION: B Fennell to send A Simpson ADR information.

ACTION: A Simpson to raise with Andy Allen at their meeting later this week.

#### 2. Service Director Update

A Simpson began by telling the Panel the breakdown of the number and industry of the current codes. 19 Codes, 16 Code Sponsors.

The next Consumer Code Approval Board meeting is 18<sup>th</sup> October 2016 and there will be two new codes being considered.

A Simpson went on to say that we get a lot of code interest and often get calls from prospective Code Sponsors; however some are put off by the prices. A lot of codes are getting stuck between Stage 1 and Stage 2. They seem to struggle at the monitoring stage. The Stage 1s have been working with a Chartered Statistician to help them get through.

B Fennell advised that the statistician is very helpful in getting the Code through.



#### **4. Meeting with BEIS**

R Hodgkinson began by telling the panel that the meeting with BEIS was interesting. It was explained to BEIS that the panel is frustrated that resources are insufficient, and R Hodgkinson and A Simpson explained to BEIS about how big the scheme has become now, and that it is about more than just a badge. Kirstin Green was understanding and was very enthusiastic for the Code

**6. Any Other Business**

M Cutler raised the point of Code Sponsors using overseas insurance providers. It was clarified that if minimum requirements are being met the same as UK providers this will not affect the consumer. A Simpson told the panel that CTSI is aware of this and has written a paper for the upcoming Board meeting.

B Hughes thanked the Panel for inviting her to the meeting and said going forward she would like to have a more visible involvement, and that things feel positive going forward for Consumer Codes.

**7. Code Sponsors Forum**

It was decided that the next Code Sponsors Forum meeting would be before the February Board Meeting.

**8. Date for the next Meeting**

The next meeting will be the 6th December.