

# **CONSUMER CODES APPROVAL SCHEME CODE SPONSORS PANEL MEETING**

Minutes of Meeting held on 2 October 2017  
**Small Conference Room, City of London, Walbrook Wharf, 78 -83 Upper  
Thames Street, EC4R 3TD**

Present: R Hodgkinson

Board (CCAB). How, and who with needs to be considered as CCAS members make a significant contribution to the resource.

The panel also discussed the relationship between CCAS and CCAB and that there was a need to clarify this in the proposed governance review.

It was questioned how open to panel suggestions the CCAB actually is.

A discussion was then had regarding the new members that have expressed an interest in joining the Code Sponsors Panel.

***Action - K Lockwood - to arrange for new CCAS members applicants for the panel to review. It is hoped that new panel members will be able to attend the next meeting.***

*A few points were decided upon to be discussed at the governance review meeting:*

*Relationship between the CCAB and the Code Sponsors Panel.*

*Board member to attend every meeting and a deputy to attend if usual board member cannot.*

*Alignment of the code members with the objectives of CTSI. Is the direction CTSI is going in actually in line with the members reasons for being a part of the scheme.*

***ACTION - Call between Ray, Barbara and Adrian to be arranged to discuss governance points.***

**ACTION - A Simpson - Get 3 points sorted before going to BEIS.**

**6. Any other business**

Future dates for panel meetings. It was also discussed to have an interim meeting to bring all the code sponsors up to date.

It was discussed that this meeting would potentially take place as a webinar to keep costs and time low as this would only need to